

# Town of Oak Valley

2211 Oak Valley Lane  
Corsicana, Texas 75110

December 9, 2025

## MINUTES

### In attendance

Mayor - **Max Taylor**. Aldermen - **Kendall Walker, Randy Burkey** and **Leon Ward**. Secretary - **Kelli Burkey**. Absent - **Norma Finnen, Kim Ogden**.  
Quorum declared.

Mayor **Max Taylor** called the meeting to order at 6:11 PM.

Invocation given by **Randy Burkey**.

### Agenda:

#### **Review and Approval of Previous Town Hall Meeting Minutes:**

Minutes for November were reviewed and approved.

Motion made to accept November Minutes by **Randy Burkey** and seconded by **Leon Ward**. Motion carried and approved by majority vote.

#### **Financial Reports / Bills to be paid:**

**Financial Reports for November** were discussed and reviewed as follows:

##### **GENERAL ACCOUNT:**

1. State Comptroller deposit \$984.92
2. Interest \$1.23
3. Permit Fee - \$100 (James Hayes)
4. Advertising expense \$50 - NavCo Chronicle monthly Agenda posting.
5. Contract Services \$0 - Secretarial/Treasurer
6. Lawn Care \$420 - Lonestar Lawn Care
7. Legal \$0 - Approved pymt for November processed in December
8. Library & Events \$504.94 - NNO expenses
9. Office Expense \$9.72 - Community Sympathy Cards
10. Utilities (Electric) \$819.73
11. Utilities (Water) \$38.14
12. Ending balance for November \$14,280.46

### **GRANT ACCOUNT:**

1. Interest deposit \$.00 (account does not earn interest)
2. Ending balance for November \$50.00

### **MONEY MARKET ACCOUNT:**

1. Interest Deposit \$1.60
2. Ending balance for November \$7,771.65

**Bills to be paid in December** were discussed and reviewed as follows:

#### **GENERAL ACCOUNT:**

1. Burkey, Kelli (Secretarial/Treasurer services) \$100.00
2. Corbet Water Supply electronic debit \$36.74
3. NavCo Chronicle \$50.00 (monthly agenda posting)
4. Lonestar Lawn Care \$420.00 (December lawn care)
5. Richard Tate \$173.20 (5 inspections & OV inspection stickers)
6. Think Energy electronic debit \$16.26 (security light account)
7. Think Energy electronic debit \$140.88 (building account)

Motion made to approve all **Financial Reports** by **Leon Ward** and seconded by **Kendall Walker**. Motion carried and approved by majority vote.

### **Public Works Reports:**

#### **Building & Permits:**

#### **Consideration of Easement Permit Request from MasTec Lyte Fiber**

**Rob Price**, Project Manager for MasTec, was in attendance to provide information and answer questions.

This is a State mandated/funded project that aims to provide high speed internet to rural areas.

The fiber will run through Oak Valley with designated drop boxes along the way. Conduit will be maintained at a 36" depth with splice cases approximately every 1100'. Oak Valley installation will be underground and is part of a total 600 mile build project. **Mr. Price** said they will try to hold disruptions to a minimum and they will assist in taking care of any damages.

The initial service locations are identified by the State and some areas will not be covered. However, further development will come at a later date as Lyte Fiber broadens their coverage.

Since this project is State mandated/funded there is also a restricted timeline for the project. Therefore, Lyte Fiber needs an approved permit from Oak Valley as soon as possible. Work in Oak Valley could begin as early as March 2026.

**Randy Burkey** asked what the largest structure would be in the ROW - 30"x48" box at ground level.

**Kendall Walker** asked how far off the road the lines would be laid - as close to fences as possible.

**Max Taylor** asked about some areas being skipped at initial installation. What is this based on? The locations/areas are determined by the State.

**Kendall Walker** asked if the ROWs had been surveyed? Yes - only to fencelines.

If it needs to be moved, it is Lyte's responsibility to move them.

There was some discussion if Lyte Fiber would pay the town a ROW line fee similar to what SWBell currently pays. **Randy Burkey** recommended to go ahead and approve the permit, based on if there is a ROW line fee that we are eligible for, Lyte Fiber would be obligated.

Motion was made by **Randy Burkey** to approve the permit for Lyte Fiber as submitted. Motion seconded by **Kendall Walker**. Motion carried and approved by majority vote.

### **Permit request from Oncor - Max Taylor**

Oncor initially went before Navarro County for this permit before they realized it was in Oak Valley. These two permits are to reconduct existing 2 phase overhead electric lines to 3 phase for reliability and increased capacity.

**Leon Ward** made a motion to approve Utility Easement and ROW Construction permit as submitted by Oncor. Seconded by **Randy Burkey**. Motion carried and approved by majority vote.

## **Road & Bridges Report:**

### **Road/Bridge Maintenance Update - Randy Burkey**

Nothing new to report. **Commissioner David Brewer** is working with a few residents regarding their culverts.

## **Commerce Report:**

### **Annexation Update, Mayor Max Taylor**

All annexation paperwork is complete and our attorney has submitted it to the Texas Comptroller who will add it to their updated annexation map. They update the maps quarterly. Once added to the map, Oncor will either cut an off-cycle check for the November period or wait and include it in our annual January 2027 check which includes the time period of December 2025 - November 2026. We won't know until we get our annual franchise fee check in January to see if there is an increase or if we receive a confirmation letter from Oncor.

We also received a letter from the State Comptroller that we will receive Sale Tax generated by the newly annexed properties beginning January 1, 2026.

### **Code Enforcement Update**

The bridge house should be coming up soon for auction.

## **Volunteer Fire Department Report:**

None

## **Navarro County Sheriff's Dept. Report:**

None

## **Oak Valley Ladies Night Out Report:**

**Debbie Taylor** - There will not be a LNO gathering for December. We are tentatively looking at January 15th for our next activity and will discuss at next meeting.

## **New Business:**

### **Approval of 2026 Financial Budget (Reviewed last month and presented for approval tonight)**

Council reviewed the 2026 proposed budget again as submitted by **Kelli Burkey**. There were no concerns or questions raised.

We will move forward with the budget based on what we know now with no changes. Revisions can be made later as needed.

**Kendall Walker** made a motion to approve the 2026 Budget as presented. Seconded by **Randy Burkey**. Motion carried and approved by majority vote.

## **Open Forum -**

Meeting adjourned at 7:14 PM.

Next meeting scheduled for January 13, 2026