

Oak Valley Community Facility Rental Agreement and Contract

Agreement made on, _____, 20____, by and between Oak Valley Community and _____ . Renter agrees to rental contract and Oak Valley Community agrees to make available the use of the space located at 2211 Oak Valley Lane, Corsicana, TX 75110 with the following terms and conditions. Operating hours are 8:00a – 10:00p and are subject to change.

Date of Event: _____

Type of Event: _____

Client Name: _____

Client Address: _____

Client Phone: _____

Client Email: _____

Due to the mixed-use nature of the facility, accessibility, decoration, events, and hours of operation will be handled on a case-by-case bases. All rental fees are subject to change.

Booking fees are as follows:

\$50.00 deposit to book the facility – must be paid when booking. Will be refunded after event upon inspection of facility.

\$150.00 to rent the facility – must be paid in full 1 week prior to event. Non-refundable.

\$60.00 deposit for the use of Bounce House (dry or wet). Non-refundable and must be paid in full one week prior to event.

If renting the facility for more than one day, \$50.00 non-refundable, per day, will be applied to total and must be paid in full one week prior to event.

- You must be at least 21 years or older to rent the facility.
- You must be a resident of Oak Valley.
 - If you are not a resident of Oak Valley, you must know a resident who will be able to sign with you.
- The facility is to be cleaned and removed of all trash prior to turning in the keys - kitchen, restrooms, and parking lot. Security deposit will only be returned after inspection of facility.
- There is no open flame or cooking allowed, especially that will create of large amount of smoke as our facility is not ventilated.

- Client will need to supply the following:
 - Paper towels
 - Tissue paper
 - Cups, plates, napkins, etc.
- Please keep music/activity to respectable level.

The following is strictly prohibited:

- No smoking in the building.
- No alcohol on premise.
- No drugs.
- No pets.
- No guns.
- No fireworks.

Any damage to the property caused by the client, any contractor, any employee by client, or any person attending the event, will be charged to the client.

Indemnification Agreement: The client agrees to defend, indemnify and hold harmless the Town of Oak Valley and it's agents from and against any and all liability, loss, costs, damage and expense, including costs and attorney fees in defense thereof because of actions, claims, or lawsuits for damages resulting from personal bodily injury, including death at any time resulting therefrom, sustained or alleged to have arisen directly or indirectly out of or in consequence of the permitted use.

Cancellation: Deposits of any kind, are non-refundable. No refunds of rental space fees will be honored with the 1-week timeframe prior to event. If circumstances beyond the control of Oak Valley Community force a cancellation, a full refund will be paid. If the rental payment is not received prior to the start of the event, Oak Valley Community reserves the right to cancel without a refund of the deposit.

By signing this agreement/contract, I have read and agreed to all terms and conditions.

Client Signature: _____ Date: _____

Oak Valley Resident: _____ Date: _____

Oak Valley Representative: _____ Date: _____

In the event the client needs to contact Oak Valley representative, please do so at parksrec@oakvalleytx.org or by calling 903.218.1648.

Payment Information:

Deposit made _____

Remaining balance due _____

Cash _____

Check _____

Check Number _____

Payment waived for Community Event _____