

Town of Oak Valley

2211 Oak Valley Lane
Corsicana, Texas 75110

August 8, 2023

MINUTES

In attendance

Mayor **Max Taylor**. Aldermen - **Randy Burkey, Rebecca Chandler, Norma Finnen, Kendall Walker** and **Leon Ward**. Secretary - **Kelli Burkey**.

Mayor **Max Taylor** called the meeting to order at 6:08 PM
Kendall Walker gave the invocation.

Agenda

Last Meeting:

Minutes for July were reviewed and approved.

Motion made to accept July Minutes by **Rebecca Chandler** and seconded by **Randy Burkey**. Motion carried and approved by majority vote.

Bills to be paid / Financial Report:

Bills to be paid were discussed and reviewed as follows:

1. Check for \$250.00 to Steve Robinson for August 2023 lawn service.
2. Check for \$100.00 to Kelli Burkey for secretarial/treasurer services.
3. Check for \$892.80 to Navarro County Precinct 4 for rock asphalt.
4. Check to reimburse Max Taylor \$84 for 3 QuickBooks Premiere Licenses.
5. Corbet Water Supply electronic debit of \$37.31
6. Hudson Energy electronic debit of \$10.54 (security light account)
7. Hudson Energy electronic debit of \$235.50 (building account)

Financial Reports were discussed and reviewed as follows:

GENERAL ACCOUNT:

1. State Comptroller deposit \$590.12
2. Permits deposit of \$100.00
3. Building rental deposit of \$300.00
4. SWBell franchise fee deposit of \$52.64
5. Office expense of \$7.56 for community sympathy cards.
6. Ending balance for July, \$98,591.32

GRANT ACCOUNT:

1. No activity other than the monthly Service Charge for \$6.87
2. Ending balance for July, \$26,207.23

Motion made to approve all **Bills to be paid** and **Financial Reports** by **Rebecca Chandler** and seconded by **Leon Ward**. Motion carried and approved by majority vote.

Public Works Reports:

Building & Permits:

Mayor Max Taylor shared information regarding 163 Shumard Oak Lane. Owner had purchased property from a Waxahachie realtor and moved a trailer in with no permit. Owner was unaware of the permit requirement. Trailer that was moved in does not comply with ordinance prohibiting trailers older than 10 years. Owner's plan is to have a contractor remodel the trailer (new roof, etc) and will need a permit to begin work along with a variance to the ordinance. After his conversation with the owner, **Mayor Max Taylor** was comfortable with the situation. **Leon Ward** asked about the septic being near the creek. The septic permit will have to be reviewed/approved by Navarro County prior to the Town of Oak Valley issuing our permit.

Motion made to approve by **Norma Finnen** and seconded by **Randy Burkey**. Motion carried and approved by majority vote.

Road & Bridges Report:

Commissioner David Brewer informed the Council that he has the opportunity to bring in an asphalt grinding machine to demonstrate to the County what the machine is capable of. He would like to use a section of one of our Oak Valley roads and requested that the Council determine the location they think would be best for this demonstration.

Since Precinct 4 is needing some new equipment, he has looked into equipment financing options for the County. A company called Government Capital out of Ft. Worth offers an attractive interest rate and he will share their contact information in case Oak Valley has a need for this type of financing.

Randy Burkey gave an update regarding the rock asphalt. All materials have been relocated to his barn for easy access and monitoring. Randy has applied a total of 16 bags and the Navarro County crew have applied 10 bags. He is documenting every patch he applies and keeping an inventory of all bags. His goal is to fill holes before they get big. The patched holes are holding up well.

Randy also informed the Council that we have received a total of 124 bags of rock asphalt. The initial order of 62 bags took longer than expected to receive and the company gave us a 20% discount for the delay. There were also several bags damaged in the shipment. The company ended up sending us an entire order of an additional 62 bags at no cost to us as a result of the damaged shipment. Therefore, we rec'd a total of 124 bags at a total cost of \$892.80, \$7.20/bag. Normal cost is \$18/bag.

Kelli Burkey asked the Council about getting magnetic vehicle signs for any of our Oak Valley officials to use when out in the community. Council agreed that would be beneficial and the cost would be minimal. **Becky Chandler** agreed to help procure the signs and will work with Kelli on getting these ordered.

Commerce Report:

Mayor Max Taylor mentioned that there had been some complaints regarding the Water Oak and Red Oak area. Max to follow up with landowners.

Fire Department Report:

Chris Field's son, **Aaron Fields**, with the Corbet/Oak Valley Volunteer fire department spoke. Aaron said their crew had recently had helicopter training. The helicopter can be to an area emergency site within approx. 6 minutes and be back in the air in about 15 min. They are also scheduled for structure training on Sept 15.

National Night Out:

Lynette Horton spoke about the upcoming NNO family event which is celebrating its 40th anniversary. This community event will be held on Oct 3rd and be hosted by **Becky Chandler**. The Retreat and Corbet areas have also been invited. There will be games, a bounce house, food and music along with the Volunteer Fire Dept.

Mayor Max Taylor requested that **Lynette** put together a NNO budget and present at next month's Council meeting. Once approved by Council, **Lynette** would be able to draw from the approved amount and work with **Secretary Kelli Burkey** on paying invoices.

Lynette also reminded everyone about the Ladies Night Out held the 3rd Thursday of each month. The month of August will be fun with **Debbie Taylor** teaching Bunko!

Keep Oak Valley Beautiful Report:

Mayor Max Taylor spoke about the beatification week scheduled for October 9th - 14th. Republic Services will be giving \$1,000 to the Town of Oak Valley toward this clean up effort. This will be helpful in providing 2-man crews to assist with gathering/loading junk, debris and litter.

Old Business

Update on Road Drainage Grant Project:

Per **Mayor Max Taylor**, the contract has been awarded and bid bonds will be developed and then approved by the Town. Basin B was removed from the scope of work and Max will post a new map on the website.

Update on Bank Depository RFP:

Need approval to withdraw CD funds from City National. There will be a fee of \$35.68 to withdraw the funds early. Other accounts (General & Grant) have been closed and transferred to Vera Bank on August 1st. City National requires one person, authorized from the signature card, to make this request to cash the CD. **Becky Chandler** volunteered to take care of this.

Motion to withdraw CD funds and deposit to VeraBank Money Market account was made by **Kendall Walker** and seconded by **Randy Burkey**. Motion carried and approved by majority vote.

New Business:

Discussion on Ordinance Chapter 3 (Building Regulations):

Building Permit Fees:

- Discussion held around structure size for the \$15.00 fee to be 50 Sq. Ft. to 500 Sq. Ft.
- For Add-On to Existing Structure, (Residential/Non-Residential) to the added.
- And for Permit to construct single family home, add the word New.

Camper Trailer as Dwelling:

Discussed definition of camper trailers vs. mobile homes. **Mayor Max Taylor** read proposed changes to Chapter 3, Section 2B.

Motion made to table updates/changes at this time by **Randy Burkey** and seconded by **Norma Finnen**. Motion carried and approved by majority vote.

Discussion on Certificate of Occupancy Requirements:

Richard Tate Overview of Electrical Service Inspections:

Richard Tate, licensed electrician, has been in the electrical business for 50 years. Requiring electrical permits is a safety issue and ultimately is for the protection of the property owners and to keep property values up. Richard could provide electrical inspection service for the Town of Oak Valley for a fee of \$25/visit. If property fails inspection, a second trip is required for an additional \$25 fee. ONCOR will need to be aware that we require electrical inspections. Permitting process needs to be in place. **Kendall Walker** would work with Richard as part of the Commerce Dept.

Motion was made to require an electrical inspection from the Town of Oak Valley prior to issuing a Certificate of Occupancy. Also to hire Richard Tate as our electrical inspector, paying him \$25/visit for transfer of service, new construction, remodel/add-on and move-in. Motion was brought by **Kendall Walker** and seconded by **Leon Ward**. Motion carried and approved by majority vote.

Other New Business:

Randy Burkey mentioned that he had read the Agenda and Minutes posted online from the City of Angus. They had changed their local newspaper from Corsicana Daily Sun to The Navco Chronicle. It was discussed if this would be an option for us. **Mayor Max Taylor** will check to make sure The Navco Chronicle does public notices.

Open Forum for Public Comment:

None

Meeting adjourned at 7:52 PM.

Next meeting scheduled for September 12, 2023