

Town of Oak Valley

2211 Oak Valley Lane
Corsicana, Texas 75110

September 12, 2023

MINUTES

In attendance

Mayor **Max Taylor**. Aldermen - **Randy Burkey, Norma Finnen, Kendall Walker** and **Leon Ward**. Secretary - **Kelli Burkey**. Absent - **Rebecca Chandler**.

Mayor **Max Taylor** called the meeting to order at 6:05 PM
Randy Burkey gave the invocation.

Agenda

Last Meeting:

Minutes for August were reviewed and approved.

Motion made to accept August Minutes by **Randy Burkey** and seconded by **Norma Finnen**. Motion carried and approved by majority vote.

Bills to be paid / Financial Report:

Bills to be paid were discussed and reviewed as follows:

1. Check for \$250.00 to Steve Robinson for Sept 2023 lawn service.
2. Check for \$100.00 to Kelli Burkey for secretarial/treasurer services.
3. Corbet Water Supply electronic debit of \$36.64
4. Hudson Energy electronic debit of \$10.54 (security light account)
5. Hudson Energy electronic debit of \$273.86 (building account)

Mayor **Max Taylor** to follow up with Steve Robinson regarding lawn service. We don't receive invoices but have been paying year round. Might consider service on an as-needed basis. Max will hold the check for now.

Financial Reports were discussed and reviewed as follows:

GENERAL ACCOUNT:

1. State Comptroller deposit \$798.55
2. Permits deposit of \$25.00
3. Office expense of \$288.00 for: QuickBook licenses (3), Postage for community mail-out & certified letters, Collin St Bakery cookies for meeting and Home Depot supplies for in-ground sign supports in front of Town Hall.
4. Ending balance for August, \$97,595.72

GRANT ACCOUNT:

1. No activity.
2. Ending balance for August, \$26,207.23

MONEY MARKET ACCOUNT:

1. No activity.
2. Ending balance for August, \$7,237.82

Motion made to approve **Bills to be paid** and **Financial Reports** by **Norma Finnen** and seconded by **Randy Burkey**. Motion carried and approved by majority vote.

Public Works Reports:

Building & Permits:

Leon Ward - To date there are no changes in appearance at 163 Shumard Oak Lane. Owner still needs to obtain a septic permit before the Town of Oak Valley issues a permit. The location for the septic is questionable and may not work.

Road & Bridges Report:

Randy Burkey: Randy did some patching on the 28th with half a dozen bags of asphalt. Even with safety cones on the road, people drive fast around where he's working and create a safety hazard. After this round of patching, we still have 92 bags on hand.

Mayor **Max Taylor** mentioned a couple of potholes on Pin Oak by where they laid the chip seal and then about 15-20 yds past, is another pothole.

The asphalt grinding machine demonstration is scheduled for Oct. 12th and **Randy** recommended the location in front of Town Hall. This provides plenty of parking for those working and watching the work. However, there is a concern that in most places there is very little to

no road base, just red dirt under the pavement. **Randy** will check with Commissioner **David Brewer** to see if these conditions will work for the asphalt grinder.

Commerce Report:

None

Fire Department Report:

None

National Night Out:

Debbie Taylor gave an update of the upcoming NNO on Oct 3rd, from 5:30 - 8:30 pm, hosted by **Rebecca Chandler** at Menagerie Meadows. The event is free and open to the community.

Planning for the event is going well.

- 25 yard signs have been ordered and will be placed in the community at a cost of \$225.
- The council and support will have matching Oak Valley t-shirts. **Rebecca Chandler** is checking on the cost of each.
- The food planned is hotdogs, buns, & cookies (approx. \$100).
- Many items have been donated: chips, water, tea, cups, condiments, etc.
- Activities will include a bounce house at a cost of \$125.00.
- Will need a few golf carts to help transport from the parking area.

A NNO budget of \$500 was requested and motion was made to approve by **Norma Finnen** and seconded by **Kendall Walker**. Motion carried and approved by majority vote.

Keep Oak Valley Beautiful Report:

Mayor Max Taylor spoke about the planned beatification week. Since we will just be coming off the NNO event, **Max** recommended postponing this effort until the spring (March, April or May). We could make it a larger event with maybe a potluck included. Something more festive than picking up trash. Kim Ogden suggested coordinating with Earth Day or with the City of Corsicana free dump day.

Old Business

Update on Road Drainage Grant Project:

Per **Mayor Max Taylor**, Grant Works should be reaching out to the contractor by next week to review the timeline for construction and set pre-construction meeting.

Update on Magnetic Vehicle Signs:

Kelli submitted 3 graphics for consideration to be used on the vehicle signs. Council agreed that we should go ahead and order 4 sets of signs. Overall, the council liked all three graphics.

Motion was made by **Randy Burkey** and seconded by **Kendall Walker** for **Kelli** and **Rebecca** to work together on selecting the graphic and order the signs. Motion carried and approved by majority vote.

New Business:

Discussion on Ordinance Chapter 3 (Building Regulations):

Building Permit Fees impacted by Electrical Inspections:

Per **Mayor Max Taylor**, Richard Tate had recommended establishing a “rough in” inspection and final inspection. We may need to increase permit fees in order to cover that second inspection.

Discussion of Retaining a City Attorney:

Mayor Max Taylor discussed the possible need for a City Atty for legal questions. He mentioned Sarah Keathley and Micah Haden for condemnation and violation citations. Max has sent a letter to Sarah Keathley for interest. **Randy Burkey** also mentioned Clay Beard and the Taylor’s mentioned Allison Williams. **Max** will look into this further.

Discussion on Official Newspaper for Town of Oak Valley:

Mayor Max Taylor discussed the consideration of making the NAVCO Chronicle the official newspaper of Oak Valley. He will check further with them to confirm if they publish legal notices.

Discussion on Enhancement of Community Center and Park:

Mayor Max Taylor has requested quotes from Athens Steel and Jon Southard for a 10 x 15 extension to the Community Center. There has also been a grant request submitted to the U.S. Venture/Schmidt Family Foundation for \$20,000 / \$100,000 total. We would be able to submit requests to the Navarro County Foundation after we improve the building and park area.

Other New Business:

Discussion and clarification regarding the senior citizen community initiative:

Mayor Max Taylor has heard some concerns that this will become Section 8 low-income housing. Section 8 may subsidize senior citizen's rent based on income but this proposed community is not intended to be low-income housing.

This initiative is forward-thinking about commerce opportunities that would generate revenue with the end goal to reconstruct the main roads. There are more grants available to build Senior Citizens housing than for road construction.

Any ideas are welcome that could help generate revenue for the Town of Oak Valley.

Open Forum for Public Comment:

None

Meeting adjourned at 7:34 PM.

Next meeting scheduled for October 10, 2023