

Town of Oak Valley

2211 Oak Valley Lane
Corsicana, Texas 75110

October 10, 2023

MINUTES

In attendance

Mayor **Max Taylor**. Aldermen - **Randy Burkey**, **Norma Finnen**, **Rebecca Chandler** and **Leon Ward**. Secretary - **Kelli Burkey**. Absent - **Kendall Walker**.

Mayor **Max Taylor** called the meeting to order at 6:00 PM
Max Taylor gave the invocation.

Agenda

~**Brief Executive Session** called. Regular meeting resumed @ 6:20 PM**~

Last Meeting:

Minutes for September were reviewed and approved.

Motion made to accept September Minutes by **Randy Burkey** and seconded by **Leon Ward**. Motion carried and approved by majority vote.

Bills to be paid / Financial Report:

Bills to be paid were discussed and reviewed as follows:

1. Check for \$250.00 to Steve Robinson for Oct 2023 lawn service.
2. Check for \$100.00 to Kelli Burkey for secretarial/treasurer services.
3. Corbet Water Supply electronic debit of \$36.52
4. Hudson Energy electronic debit of \$10.62 (security light account)
5. Hudson Energy electronic debit of \$199.86 (building account)

Financial Reports were discussed and reviewed as follows:

GENERAL ACCOUNT:

1. State Comptroller deposit \$516.07
2. SW Bell Franchise deposit \$46.06
3. Misc deposit of \$220 represents a returned check from Jerry's Signs for NNO. When the check 1054 was presented for payment at VeraBank there had not been an offsetting entry made in the Positive Pay program. Secretary **Kelli Burkey** was out of town with no access to verify the check and it was returned even though there were funds available. The Positive Pay program assures that the Town is aware of all checks presented for payment. This is a safeguard against fraudulent checks.
4. \$5.00 monthly Internet Charge is for Yahoo Mail Plus. It will not be a permanent charge but is currently transferring email from our previously used general email account to Mayor Max Taylor's email. We will close this email at a later date, archive and discontinue the Yahoo Mail Plus service.
5. Check 1054 issued to Jerry's Signs for \$220 for NNO.
6. Ending balance for August, \$97,731.81.

GRANT ACCOUNT:

1. No activity.
2. Analysis Activity SC \$2.49
3. Ending balance for August, \$26,204.74

MONEY MARKET ACCOUNT:

1. No activity.
2. Interest Deposit \$1.49
3. Analysis Activity SC \$11.46
4. Ending balance for August, \$7,227.85

Motion made to approve **Bills to be paid** and **Financial Reports** by **Norma Finnen** and seconded by **Rebecca Chandler**. Motion carried and approved by majority vote.

Public Works Reports:

Building & Permits:

Leon Ward - To date there are no updates regarding Shumard Oak Lane. Waiting for survey to be sent to Dulworth.

Road & Bridges Report:

Randy Burkey used another half dozen bags of asphalt last week in repairing some additional pot holes.

Thursday, Oct 12th, representatives from Navarro County will be here with the asphalt grinding machine company for a demonstration in front of the Oak Valley Town Hall. The machine being used does a 4' wide path. Company will compact the material back down and they recommend following up with a seal coat. Road will be blocked off between 9:00 AM - Noon for this work. An announcement will also be added to the website.

Commerce Report:

Per **Mayor Max Taylor** he is still trying to find a City Attorney.

Fire Department Report:

None

National Night Out:

Lynette Horton expressed thanks to everyone for all the help. They estimated that about 140 people were in attendance and it was a great success. The community seemed to enjoy it!

The council had agreed to cover \$500 for NNO expenses. Following were the expenses that came in right on budget.

- \$100 food (\$60 from Debbie Taylor & \$40 from Rebecca Chandler)
- \$30 for gift certificates as prizes (from Kim Ogden)
- \$40 shirts (For Kim, Rhonda, Becky & Debbie for all their help)
- \$103 for the bounce house from Fun Jump Party Rentals.
- \$220 for 25 yard signs from Jerry's Signs.
- Many items were donated: prizes, chips, water, tea, cups, condiments, etc. along with desserts by Alicia Greer of Affordable Affairs.

Our Ladies Night Out on 9/21 was pickleball at the Taylor's and everyone had a great time! December will be a cookie/recipe exchange.

Lawn Service Update:

Mayor Max Taylor reviewed the letter sent to Steve Robinson regarding our lawn maintenance. Per the letter, we will pause lawn maintenance beginning December 1st, pending our planned renovations to the building.

Building Permit Fees Update:

Per **Mayor Max Taylor**, Shannon Wiggins has an interest in providing new construction inspection services. He emphasized that we are not trying to make money on permits, it's simply a safety issue. We want to ensure your house isn't going to burn down/fall apart. This inspection will provide additional homeowner protection. This item was tabled until **Mayor Max Taylor** speaks to Shannon Wiggins further.

Proposed Community Wide Garage Sale and Pet Immunization:

Rebecca Chandler spoke to resident Diane Douglas regarding a community garage sale and looking into having pet immunizations available if possible. We would need to start advertising, post on FB and call Talk Time. **Mayor Max Taylor** volunteered to donate signs for garage sale participants. This would be a great opportunity for the Town to also sell chairs, tables etc.

Motion to approve and schedule the community wide garage sale for Saturday, Nov 11th was made by **Randy Burkey** and seconded by **Norma Finnen**. Motion carried and approved by majority vote.

Proposed Change to the Town's Official Newspaper:

It has been suggested that we change our official newspaper to the NavCo Chronicle. They distribute on Wednesdays and **Mayor Max Taylor** has asked for pricing. Tabled the approval.

Update on the Enhancement of the Community Center and Park:

Grant is ready to go to Texas Parks & US Ventures/Schmidt Family for funding on building out the community center and park. **Mayor Max Taylor** is requesting from multiple foundations for \$20K each to build up to \$100K.

Old Business

Update on Road Drainage Grant Project:

Per **Mayor Max Taylor**, supposed to schedule the pre-construction meeting soon. He will try to schedule in the next 2 weeks. He will reach out to Nic w/Grant Works to set the date.

Update on Magnetic Vehicle Signs:

Kelli Burkey updated the council that she and Rebecca Chandler had selected the design and just received pricing from Jerry's Signs. The sets should run \$45 per set. Per previous council approval we will move forward with ordering 4 sets.

New Business:

Discussion around identifying the bad spots/washouts on the edges of the roads. Per **Commissioner David Brewer**, he may be able to have his foreman look at those places on Thursday, Oct 12th while in the area.

Randy Burkey mentioned how quickly the flag has deteriorated and that we need a replacement already. The County orders theirs through the Texas Dept of Corrections. Randy will check with them.

Open Forum for Public Comment:

None

Meeting adjourned at 7:17 PM.

Next meeting scheduled for November 14, 2023

****Closed meetings (also known as "executive sessions") are only used for discussions involving: (1) purchase or lease of real property; (2) security measures; (3) receipt of gifts; (4) consultation with attorney; (5) personnel matters; (6) economic development; and (7) certain homeland security matters. The governing body must first convene in open session, identify which issues will be discussed in executive session, and cite the time and applicable exception. All final actions, decisions, or votes must be made in an open meeting.**