

Town of Oak Valley

2211 Oak Valley Lane
Corsicana, Texas 75110

November 14, 2023

MINUTES

In attendance

Mayor **Max Taylor**. Aldermen - **Randy Burkey, Norma Finnen, Rebecca Chandler, Leon Ward** and **Kendall Walker**. Secretary - **Kelli Burkey**.

Mayor **Max Taylor** called the meeting to order at 6:00 PM
Randy Burkey gave the invocation.

Agenda

Review and Approval of October's Meeting Minutes:

Minutes for October were reviewed and approved.

Motion made to accept October Minutes by **Randy Burkey** and seconded by **Norma Finnen**. Motion carried and approved by majority vote.

Bills to be paid / Financial Report:

Bills to be paid were discussed and reviewed as follows:

1. Check for \$250.00 to Rivas Lawn Care for Nov 2023 lawn service.
2. Check for \$100.00 to Kelli Burkey for secretarial/treasurer services.
3. Corbet Water Supply electronic debit of \$36.64
4. Hudson Energy electronic debit of \$10.62 (security light account)
5. Hudson Energy electronic debit of \$160.65 (building account)

Financial Reports were discussed and reviewed as follows:

GENERAL ACCOUNT:

1. State Comptroller deposit \$535.42
2. Lawn Care expense for Oct was \$500 vs \$250. This was due to Sept and Oct payments both clearing in Oct. Sept lawn care expense was \$0.
3. Misc Expenses \$205.00 - This includes Magnetic Vehicle signs for \$180 and \$25 returned check fee for NNO signs.
4. Legal and Advertising \$34.00 - Ads for Community Garage Sale in NavCo Chronicle for \$14.00 and Daily Sun for \$20.00.
5. Library and Event Dept \$737.23 - \$490.77 of expenses for NNO and \$246.46 of expense for community garage sale. Garage sale expenses were mostly for signs that will be reused.
6. Postage and Freight \$76.50 - community postcard mailing regarding garage sale.
7. Ending balance for October, \$96,361.71.

GRANT ACCOUNT:

1. No activity.
2. Analysis Activity SC \$2.47
3. Ending balance for October, \$26,202.27

MONEY MARKET ACCOUNT:

1. No activity.
2. Interest Deposit \$1.53
3. Analysis Activity SC \$10.86
4. Ending balance for October, \$7,218.52

Motion made to approve **Bills to be paid** and **Financial Reports** by **Leon Ward** and seconded by **Kendall Walker**. Motion carried and approved by majority vote.

Public Works Reports:

Building & Permits:

Leon Ward - no updates.

Road & Bridges Report:

Randy Burkey - we currently have 74 bags of rock asphalt remaining. More will be put out soon. Mayor **Max Taylor** mentioned some places on Pin Oak Ln that need repair and volunteered to help. He also spoke with **Eric Meyers** regarding county bridges and specifically Oak Valley's wooden bridge. Eric will check on any possible funding. Commissioner **David Brewer** suggested contacting TxDOT. They can review any bridges in the county, possibly at state cost.

Commerce Report:

No updates

Fire Department Report:

None

Women's Night Out Reports:

Lynette Horton updated that they had a great turn out at the recent Women's Night Out. They will be combining November and December into one on the 30th. They've received an overall good response from ladies in the community.

They are still looking for 3 children (ages 4-7) from the National Night Out Event that won gift cards. If anyone knows them, please let Lynette know.

Lawn Service Update:

Mayor Max Taylor reached out to Steve Robinson who has been providing our lawn care service. Steve said that he was ready to step away from this as he is not able to provide the service and his grandson had been doing it for him. Max then had Rivas Lawn Care provide the lawn maintenance for October. However, we don't anticipate needing it again for a few months, so the service is paused.

May Election Update:

Update by **Mayor Max Taylor** that elections will be coming up in May 2024. We will discuss further in our next meeting.

Proposed Change of the Town's Official Newspaper:

It has been suggested that we change our official newspaper to the NavCo Chronicle. They are currently the newspaper of record for Richland, Dawson and Blooming Grove. The Chronicle is printed weekly and distributed on Wednesdays. As of October 2023, they deliver to 3,150 homes, retail and business locations. **Mayor Max Taylor**, inquired about outdoor machines and they are currently looking into it. Oak Valley would be interested in this when they get them.

Council reviewed the pricing and information submitted by Navco Chronicle and Corsicana Daily Sun. Motion was made to change our newspaper of record to the Navco Chronicle by **Rebecca Chandler** and seconded by **Randy Burkey**. Motion carried and approved by majority vote.

Old Business

Update on Road Drainage Grant Project:

Per **Mayor Max Taylor**, contracts with the construction firm out of Rice have been executed. Work should start around December 1st.

Update on Magnetic Vehicle Signs:

Kelli Burkey showed the new vehicle signs. We have 4 sets for council members to use when in the community on town business. **Mayor Max Taylor** suggested that we might want to obtain a metal sign similar to a real estate sign that is blank and we could apply magnetic signs to as needed. (i.e. Burn Ban, Council Meeting, etc.) **Kelli** to follow-up with Jerry's Signs to obtain pricing.

Update of Oak Valley Insurance Policies:

Waiting for further information from TML Intergovernmental Risk Pool and the adjustments they are making on our coverages.

New Business:

Oak Valley 2024 Vision - updates per **Mayor Max Taylor**.

Terry Jacobson has agreed to help us as our Oak Valley attorney.

Roads - Original bid received to redo the three main roads in Oak Valley (Oak Valley Ln, Pin Oak & Liberty Dr) was ~\$1.7M. As we look for alternatives, we have had a company demonstrate an Asphalt Zipper on a 150' section of our road in front of Town Hall. This demo took approximately 2 hours. The equipment takes up, remills and puts back the existing road. The company felt that we had enough existing road base for this to be effective. The equipment price is \$216,020.

Advancing Communities Forward has agreed to loan Oak Valley the funds to purchase the equipment. Oak Valley has then offered to donate the equipment to Navarro County and in return, the County will provide the labor/equipment to fix our roads.

Commissioner **David Brewer** added that the county commissioners think this is a very good investment. In fact, the County is considering to also purchase an Asphalt Zipper so they would have 2. The company has agreed to include another set of carbide teeth with the purchase of 2 machines. The current pricing on the Asphalt Zipper will be good until 12/31/2023.

To enter into this agreement, we will need another Interlocal Agreement executed between the Town of Oak Valley and Navarro County. This will state for the price of donating an Asphalt Zipper to Navarro County and material costs, Navarro County will rebuild our roads.

In addition, we are currently pursuing other opportunities to generate new revenue streams for the town.

Going forward we are trying to be more civic minded toward our community. This will help with possible grants. For example we're looking at different ways to utilize our building. Some remodeling will be required to repurpose and utilize space more efficiently. Also looking at resurfacing the walking track and updating the park area. The goal for grant money is early 2024.

Discussion continued with Q & A's.

Open Forum for Public Comment:

- **Brandon Landrum** of Post Oak Dr - requested information regarding the permit process, requirements and enforcement. He had received notice of a permit requirement for his newly constructed storage building through a neighbor instead of it being mailed to him. He requested to be contacted directly through his mailing address in the future.

Also had discussion around where to find permit requirements / instructions on the Town's website.

- Commissioner **David Brewer** requested consideration of the Council to use our Community Center to hold Precinct 4 Town Hall meetings next year. Meetings would last approx 45 minutes to an hour and probably start in January.
- **Rebecca Chandler** mentioned that we should consider inviting a Sheriff's Dept Deputy to our meetings. They could potentially provide very helpful updates.

Meeting adjourned at 7:40 PM.

Next meeting scheduled for December 12, 2023