

Town of Oak Valley

2211 Oak Valley Lane
Corsicana, Texas 75110

April 14, 2026

MINUTES

In attendance

Mayor - **Max Taylor**. Aldermen - **Norma Finnen, Kim Ogden, Kendall Walker, Randy Burkey** and **Leon Ward**. Secretary - **Kelli Burkey**.

Mayor **Max Taylor** called the meeting to order at 6:00 PM.

Invocation given by **Kendall Walker**.

Agenda:

Review and Approval of Previous Town Hall Meeting Minutes:

Minutes for March were reviewed and approved.

Motion made to accept March Minutes by **Randy Burkey** and **Norma Finnen**. Motion carried and approved by majority vote.

Financial Reports / Bills to be paid:

Financial Reports for March were discussed and reviewed as follows:

GENERAL ACCOUNT:

1. State Comptroller deposit \$792.64
2. Interest \$1.19
3. Miscellaneous \$.58 Opioid Settlement Funds from Texas Treasury Fund.
4. Advertising expense \$140.86 - NavCo Chronicle monthly Agenda posting \$50 and two NavCo Chronicle ads seeking auditors \$90.86.
5. Commerce Dept \$417.56 Navarro Co recording fees for Annexation documents.
6. Contract Services \$100.00 - Secretarial/Treasurer for February
7. Lawn Care \$420 - Lonestar Lawn Care
8. Utilities (Electric) \$395.26
11. Utilities (Water) \$36.74
12. Ending balance for March \$13,643.64

GRANT ACCOUNT: (account does not earn interest)

1. Interest Deposit \$0.00
2. Ending balance for March \$50.00

MONEY MARKET ACCOUNT:

1. Interest Deposit \$1.65
2. Ending balance for March \$7,778.09

Bills to be paid in April were discussed and reviewed as follows:

GENERAL ACCOUNT:

1. Burkey, Kelli (Secretarial/Treasurer services) \$100.00
2. Corbet Water Supply electronic debit \$36.74
3. NavCo Chronicle \$50.00 (monthly agenda posting)
4. Lonestar Lawn Care \$420.00 (March lawn care)
5. Think Energy electronic debit \$16.25 (security light account)
6. Think Energy electronic debit \$151.76 (building account)
7. Navarro County, Precinct #4 \$1,361.80 (12.38 tons of cold mix/Pin Oak)

Receivables

Kelli mentioned that there are two permit payments outstanding. She has prepared invoices for Ryon Harris, 2210 Oak Valley Lane (\$15 shed permit) and David and Sherry Berry, 1751 Pin Oak Lane (\$100 residential permit).

Motion made to approve all **Financial Reports** by **Norma Finnen** and seconded by **Kim Ogden**. Motion carried and approved by majority vote.

Public Works Reports:

Building & Permits: Leon Ward

Mayor **Max Taylor** spoke to someone wanting to move in a trailer at the end of Pin Oak. Max told him that the city limit was near where the asphalt ends at the end of Pin Oak. He wants to create two lots on the property. **Leon** will follow up to see where the actual location of the trailer will be to help determine if it's inside or outside the city limit.

Norma Finnen asked about the activity at 1010 Oak Valley Ln. where they have moved in three modular buildings. **Leon** hadn't been able to contact anyone previously but spoke to one of the new landowners, Julie,

last Friday evening, as they were moving in a third building. He left the permit form with her. **Max** mentioned if they plan to have two separate residential structures, they may need to break the parcel into two lots. Landowners currently live in Dallas. **Leon** to follow up.

Max will speak to some realtors (Aric Bonner) to see if they could provide information regarding the permit requirements in Oak Valley to potential property owners. Maybe through the local Realtor Association.

- ❖ The Council discussed other options and determined that an Ordinance and Permit Procedure review workshop was necessary. The workshop was scheduled for May 7th at noon.

Road & Bridges Report:

Road/Bridge Maintenance: Randy Burkey

The last update that **Randy** received from **Commissioner David Brewer** was that the county is still trying to get to Liberty Dr with the asphalt zipper. **Randy** told **David** to hold off while the utility work is being done with the roads blocked and closed off.

Norma asked about the road crews. There have been many times the work crews have closed off both ends of Oak Valley Ln. **Max** has been in contact with Oncor Manager, **Jayne Rose**. Council discussed the problems this was causing. **Max** will follow up again with Oncor.

Commerce Report:

Annexation Update: Mayor Max Taylor

Max provided the Council a copy of the email he received from Jayne Rose with Oncor (4/6/26) regarding the status of our franchise fee payment. She is still unable to confirm if/when they might be able to provide an off-cycle check or if the additional franchise fees will be included in our regular annual payment in January 2027.

Code Enforcement Update: Mayor Max Taylor

Max received an email from Pam Thomas w/Linebarger attorneys regarding the bridge parcels. They should be able to schedule for court soon.

Right of Way Specification Changes

Bond/Insurance (on the back of page 1)

Max provided a copy of the Approval Form for Utility & ROW Construction (Utility) with highlighted proposed changes regarding bonds and insurance.

He explained there are bonds (which state that we are covered and identifies what the contractor says they will do. If they don't, then we are awarded) and there is insurance (Insurance covers the company i.e. Oncor or Mastec. If they break or damage something, they are covered.)

On the form:

#7 addresses Performance Bond -

Council determined to leave the amount blank and base it on the specific job being done.

#8 on the form addresses Insurance -

Standard coverage is \$1M. Council determined to leave this amount on the form to apply for all jobs.

Extension of completion date of construction.

Council discussed and decided to leave it as submitted that the contractor must apply for an extension if the completion date is more than 10 days past the initial planned completion date.

Motion by **Randy Burkey** to approve the form changes as submitted with the extension of completion dates to be the responsibility of Mayor and Mayor Pro Tem to set without a required meeting. Seconded by **Norma Finnen**. Motion carried and approved by majority vote.

Volunteer Fire Department Report:

None

Navarro County Sheriff's Dept. Report:

None

Oak Valley Ladies Night Out Report: Debbie Taylor

Ladies will meet this Thursday from 5:30-7:30 PM for game night and maybe a craft.

NNO update by **Kim Ogden**. NNO Group will meet on May 7th at 9 AM for further planning.

New Business: Mayor Max Taylor

Financial Audit Status

We ran an ad in the NavCo Chronicle for two weeks with no response. **Max** sent emails to several CPAs today and extended the proposal date to May 15, 2026.

Consideration of Oncor ROW Permit

Oncor is requesting an add'l six months. Concern was expressed on the time requested. The original permit was only for three months and now they are requesting six more. **Max** to request clarification on the reason for six more months.

Consideration of Utility Easement & ROW Construction Permit Mastec Lyte Fiber

Motion by **Randy Burkey** and seconded by **Kendall Walker** to approve permit for Mastec on behalf of Lyte Fiber LLC to extend the fiber optic into other areas.

Open Forum -

Meeting adjourned at 7:10 PM.

Next meeting scheduled for May 12, 2026